

**MINIMUM ORDER**

Maxon Australia will only accept orders for a minimum of \$25.00 excluding delivery charge.

NON ACCOUNT CUSTOMERS

Customers without an approved credit account with Maxon Australia will be on a strictly cash up front basis before goods are dispatched.

CREDIT ACCOUNT CUSTOMERS

Credit Limits which are placed with individual distributors / dealers will be strictly adhered to. Distributors / dealers who exceed their credit limit will automatically be placed on STOP CREDIT unless otherwise approved by Maxon Australia.

Accounts held with Maxon Australia are strictly on a 30-day basis from the date of invoice. However, if payment is not received within 45 days a STOP CREDIT will be enforced unless otherwise authorised by Maxon Australia.

Constant credit offenders of late payment will be placed on a cash up front basis.

STATEMENTS / REMINDER LETTERS

Statements of accounts are emailed or posted each month detailing all credit transactions. If discrepancies appear please notify Maxon Australia accounts department immediately on (02) 8707 3000 or email at (accounts@maxon.com.au)

ACCOUNT PAYMENTS

Payments of accounts can be made either by cheque or direct deposit.

Cheques should be made out to Maxon Australia, marked not negotiable and posted with remittance advice to

**Maxon Australia
PO Box 1
Revesby North
NSW 2212**

Direct deposits to Maxon Australia's operating bank account should be deposited to:

**National Australia Bank / held at Revesby
BSB: 082-429
Acc No: 530685406**

Details of direct deposits should be sent via email or fax to Maxon Australia at (accounts@maxon.com.au) or (02) 8707 3001 stating the value of invoice amount and the invoice numbers if applicable.

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**RETENTION OF TITLE**

All products supplied by Maxon Australia remain the property of Maxon Australia until payment in full has been received and cleared.

DISCOUNTS

Other than quantity discounts as advised in the Maxon Australia price guide, no discounts are authorized, recognized or accepted without the prior written approval of Maxon Australia.

PURCHASE ORDERS

All purchase orders for Maxon Australia or product to be supplied by Maxon Australia should be in the name of

Maxon Australia and emailed, faxed or posted to:

Maxon Australia
PO Box 1
Revesby North NSW 2212
P: (02) 8707 3000 F: (02) 8707 3001

E: sales@maxon.com.au

Emailed, faxed or mailed purchase orders are accepted provided they contain the following information as a minimum:

1. Purchase order numbers and date
2. Complete model numbers and quantity for equipment being ordered
3. Correct prices
4. Specific product customization required (if applicable)
5. Complete Shipping and billing instructions if required

PARTIAL DELIVERIES AND BACKORDERS

Maxon Australia cannot guarantee ex-stock availability of products at all times. In such cases Maxon Australia will inform the dealer/distributor. All backordered and/or partial shipment items supplied to the dealer/distributor will be at their own transport expense.

RESTOCKING FEE

On cancellation of purchase orders placed on Maxon by the dealer/ distributor after 5 working days of receipt of the order by Maxon Australia, a restocking fee of 10% will be incurred.

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**PROGRESSIVE DELIVERIES**

Maximum duration of any Progressive Delivery Purchase Order is 12 months from placement of the order. If the 12 month term is exceeded normal pricing will be applied to residual stock remaining on the Purchase Order together with normal pricing applied to those stock items already supplied against the Purchase Order.

DELIVERY

Distributors / dealers have the choice of using Maxon Australia's own freight carriers for local, road or overnight. These freight charges are available on request. If distributor / dealers would like to nominate their own freight forwarders this must be displayed on the purchase order with an account number and completed consignment note where applicable. Maxon Australia will not recompense where we have used our own freight carriers due to incomplete or lacking freight preference information.